

**UNION COUNTY
PAYROLL CALENDAR
2010**

ELECTRONIC TIME CARDS ARE DUE TO THE FINANCE OFFICE **BY OR BEFORE 2:00 P.M.** ON THE DATES BELOW, OR AS INDICATED:

| <u>PAY PERIOD</u> | <u>ELECTRONIC TIME CARDS DUE TO FINANCE OFFICE</u> | <u>PERIOD COVERED</u> | <u>PAY DATE D.DEPOSIT</u> | <u>RELEASE DATE CHECKS</u> |
|-------------------|--|-----------------------|---------------------------|----------------------------|
| 1 | Thursday, Dec. 31st by 2:00 pm | Dec. 19 - Jan. 1 | 7-Jan | 8-Jan |
| 2 | Friday, Jan. 15 | Jan. 2 - Jan. 15 | 21-Jan | 22-Jan |
| 3 | Friday, Jan. 29 | Jan. 16 - Jan. 29 | 4-Feb | 5-Feb |
| 4 | Friday, Feb. 12 | Jan. 30 - Feb. 12 | 18-Feb | 19-Feb |
| 5 | Friday, Feb. 26 | Feb. 13 - Feb. 26 | 4-Mar | 5-Mar |
| 6 | Friday, March 12 | Feb. 27 - Mar. 12 | 18-Mar | 19-Mar |
| 7 | Friday, March 26 | Mar. 13 - Mar. 26 | 1-Apr | 1-Apr |
| 8 | Friday, April 9 | Mar. 27 - Apr. 9 | 15-Apr | 16-Apr |
| 9 | Friday, April 23 | Apr. 10 - Apr. 23 | 29-Apr | 30-Apr |
| 10 | Friday, May 7 | Apr. 24 - May 7 | 13-May | 14-May |
| 11 | Friday, May 21 | May 8 - May 21 | 27-May | 28-May |
| 12 | Friday, June 4 | May 22 - June 4 | 10-Jun | 11-Jun |
| 13 | Friday, June 18 | June 5 - June 18 | 24-Jun | 25-Jun |
| 14 | Friday, July 2 | June 19 - July 2 | 8-Jul | 9-Jul |
| 15 | Friday, July 16 | July 3 - July 16 | 22-Jul | 23-Jul |
| 16 | Friday, July 30 | July 17 - July 30 | 5-Aug | 6-Aug |
| 17 | Friday, Aug. 13 | July 31 - Aug. 13 | 19-Aug | 20-Aug |
| 18 | Friday, Aug. 27 | Aug. 14 - Aug. 27 | 2-Sep | 3-Sep |
| 19 | Friday, Sept. 10 | Aug. 28 - Sept. 10 | 16-Sep | 17-Sep |
| 20 | Friday, Sept. 24 | Sept. 11 - Sept. 24 | 30-Sep | 1-Oct |
| 21 | Friday, Oct. 8 | Sept. 25 - Oct. 8 | 14-Oct | 15-Oct |
| 22 | Friday, Oct. 22 | Oct. 9 - Oct. 22 | 28-Oct | 29-Oct |
| 23 | Friday, Nov. 5 | Oct. 23 - Nov. 5 | 10-Nov | 12-Nov |
| 24 | Friday, Nov. 19 | Nov. 6 - Nov. 19 | 24-Nov | 24-Nov |
| 25 | Friday, Dec. 3 | Nov. 20 - Dec. 3 | 9-Dec | 10-Dec |
| 26 | Friday, Dec. 17 | Dec. 4 - Dec. 17 | 23-Dec | 23-Dec |

HOLIDAY SCHEDULE CALENDAR YEAR 2010

| | | |
|---|-------------------------------------|-----------------------|
| * | New Year's Day | Friday, January 1 |
| * | Birthday of Martin Luther King, Jr. | Monday, January 18 |
| * | Good Friday | Friday, April 2 |
| * | Memorial Day | Monday, May 31 |
| * | Independence Day | Monday, July 5 |
| * | Labor Day | Monday, September 6 |
| * | Veterans' Day | Thursday, November 11 |
| * | Thanksgiving | Thursday, November 25 |
| * | Day after Thanksgiving | Friday, November 26 |
| * | Christmas Eve | Friday, December 24 |
| * | Christmas Holiday | Monday, December 27 |