

**Union County Historic Preservation Commission
Special Meeting
June 18, 2013**

The Union County Historic Preservation Commission held a Special Meeting on Tuesday, June 18, 2013, at 5:45 pm in the Council Chambers at the Monroe City Hall.

Present: Dr. Jerry Surratt, Crystal Crump, Sis Dillon, Barbara Moore, Danny Stegall
Absent: John Dickerson, Jane Ellickson, Dale Loberger
Also Present: Mary Lou Gamble, Staff

The meeting was called to order by Dr. Jerry Surratt, Chairman.

Approval of Minutes

Dr. Surratt asked if there were additions or corrections to the minutes of the May 2, 2013, meeting. Mrs. Crump made motion that the minutes be approved. Mr. Stegall seconded the motion and the vote was unanimous.

Financial Report

The financial report was presented. It was noted that for the Historic Preservation Commission's 2013-2014 budget, the City of Monroe has appropriated \$12,000.00 and Union County has appropriated \$7,917.00. Mrs. Gamble reported that Jesse Dewart, Planner with the City of Monroe, had informed here that there will be a \$75.00 fee for processing the designation procedure. Mrs. Moore made a motion that a request be made by the Historic Preservation Commission that the city waive the fee. Mr. Stegall seconded the motion and the vote carried.

Other Business

Mayor Bobby Kilgore called the meeting of the Monroe City Council to order. When the Public Hearing was called for recommending designation of the Neese Apartments, Lisa Stinwinter presented descriptions of the location of the property, the building and the interior features to be included for designation.

Mayor Kilgore recognized Dr. Surratt. Dr. Surratt, on behalf of the Union County Historic Preservation Commission, recommended that the Neese Apartments, grounds and interior features be designated as an "Historic Landmark". After motion and second by the City Council Members, the vote was unanimous to adopt an ordinance declaring the Neese Apartments, 104 East Windsor Street, Monroe, NC as an "Historic Landmark".

The Monroe City Council adjourned.

Dr. Surratt noted that Thursday, July 4, is the date of the next regular meeting of the Commission and since it is a holiday, notice will be sent about rescheduling, if necessary.

The meeting was adjourned.

Respectively submitted,

Jerry Surratt, Ph.D.
Chairman