

**Union County Historic Preservation Commission  
Regular Meeting  
May 3, 2018**

The Union County Historic Preservation Commission held a regular meeting on Thursday, May 3, 2018 at 1:30 pm in the Heritage Room located in the historic Union County Courthouse, Monroe, North Carolina.

Present: John Dickerson, Mary Lou Gamble, Crystal Gilliard, Steven Long, Barbara Moore  
Absent: Dale Loberger, Dr. Jerry Surratt  
Also Present: Marian Morgan, Staff;

The meeting was called to order by Barbara Moore, Chairman. She asked if there were any changes in the Agenda. There were none.

**Approval of Minutes**

Mrs. Moore asked if there were additions or corrections to the minutes of the November 2, 2017, November 29, 2017 and the February 1, 2018 meetings. Mrs. Gamble made a motion that the minutes be approved. Mr. Dickerson seconded the motion and the vote was unanimous.

**Financial Report**

The financial report for November, 2017 - January, 2018 and the financial report for February, 2018 – April, 2018 were presented. The financial reports were accepted.

The Annual Report was also presented for the year April 1, 2017 – March 31, 2018. This included the financial report for the 2017 year.

Mrs. Moore discussed the need for a new printer to replace the one currently used for printing materials and letters for the Union County Historic Preservation Commission. The commission agreed to spend the money for a new printer.

**Old Business**

Mrs. Moore spoke about the Survey and Research Report on the Ramsay-Fairley House. The North Carolina State Historic Preservation Office has made comments about the report. The report does not meet their expectations. Previous reports have also been lacking required elements to the reports such as siting sources used in the report. The NCSHPO has provided a list of people who prepare reports for them. We will be talking to these people to see if they can provide the services we need.

**New Business**

A. Evaluation of the Ashcraft - Garren House, 304 E. Houston Street, Monroe, NC 28112  
Owners : Jonathan Thompson and Katherine Hartness ca. 1910

Members of the Commission reviewed pictures and the history of the house and previous owners. The property evaluated at 44 points allowing the HPC to proceed with the designation process. Points were assigned as follows:

- |                                      |           |
|--------------------------------------|-----------|
| 1. Integrity of Architectural Design | 9 points  |
| 2. Integrity of Materials            | 10 points |
| 3. Historical Significance           | 8 points  |
| 4. Distinct Landmark Characteristics | 8 points  |
| 5a. Age                              | 9 points  |

Mr. Long moved that the evaluation be approved. Mrs. Gamble seconded the motion and the vote was unanimous.

**Other Business**

With there being no other business, the Chairman declared the meeting adjourned. The next regular meeting is scheduled for August 2, 2018.

Respectfully submitted,

Crystal Gilliard, Secretary